

**ANNEX A** This Annex provides details on the timeline of events associated with the project

<b>March 2021</b>	Strategic Outcomes Planning Model (Active Cotswolds) adopted, and authority granted to undertake a leisure management options appraisal to determine the most suitable delivery model, contract scope and contract terms for the Council's leisure facilities.
<b>June 2021</b>	Cross party Leisure and Cultural Provision Working Group established.
<b>July 2021</b>	Leisure and Cultural Provision Working Group undertook paired comparison exercise, to determine the key drivers for the new contracts.
<b>August 2021</b>	Max Associates appointed to undertake an option appraisal.
<b>November 2021</b>	Draft report on options appraisal received from Max Associates following consultation period, this was then reported back to Leisure and Cultural Provision Working Group for comment
<b>January 2022</b>	Final report on Options Appraisal received.
<b>February 2022</b>	Findings of options appraisal reported to Leisure and Cultural Provision Working Group, request to do further analysis on financial elements submitted by group and s151 Officer.
<b>March 2022</b>	Updated Options Appraisal provided to Leisure and Cultural Provision Working Group
<b>April 2022</b>	Option Appraisal report presented to Overview and Scrutiny Committee and Publica Portfolio Board.
<b>May 2022</b>	Options Appraisal report presented to Cabinet and Council. Approval granted agreed to commence the procurement process for the appointment of a leisure management contractor and a cultural management contractor.
<b>June 2022</b>	Max Associates appointed to support the procurement process.
<b>July 2022</b>	Commissioning and procurement meeting to decide on procurement route.

<b>September 2022</b>	Procurement process commenced with OJEU notice publication.
<b>October 2022</b>	Deadline for Standard Selection Questionnaires submission.
<b>October 2022</b>	Update report presented to Overview and Scrutiny Committee.
<b>October 2022</b>	Successful candidates Invited to Submit Initial Tender.
<b>November 2022</b>	Potential candidates attended site tours and pre submission meetings to discuss points of clarification.
<b>January 2023</b>	Deadline for Invitation to Submit Initial Tenders submission.
<b>January 2023</b>	Bidders presentation day, where each potential candidate presented their bids to the evaluation panel.
<b>February 2023</b>	Update report presented to Overview and Scrutiny Committee.
<b>February 2023</b>	Successful candidates Invited to Submit Revised Tenders.
<b>February 2023</b>	Negotiation meetings held with all candidates to discuss clarifications and legal mark ups (amendments/suggested changes) to the Contracts.
<b>February 2023</b>	Evaluation completed and preferred bidders for both Contracts identified.
<b>March 2023</b>	Contract Award report to be presented to Cabinet and Council.
<b>August 2023</b>	Contract start date 1st August 2023.